

## Commissioning and Procurement Executive Committee – 14 March 2023

<b>Subject:</b>	Greenspace and Natural Environment Service Procurement Plan		
<b>Corporate Director:</b> <b>Director:</b>	Frank Jordan - Communities, Environment and Resident Services Mary Lester – Resident Services		
<b>Portfolio Holder:</b>	Councillor Wynter – Highways, Transport and Parks		
<b>Report author and contact details:</b>	Eddie Curry, Head of Greenspace & Natural Environment Eddie.curry@nottinghamcity.gov.uk  Donna Cresswell-Duly, Greenspace & Natural Environment Business Development Manager Donna.cresswell-duly@nottinghamcity.gov.uk		
<b>Other colleagues who have provided input:</b>	Rob Haque, Trees & Landscape Services Manager Dave Stretton, Cemetery, Cremation & Horticultural Service Manager Adrienne Kelly, Parks Development and Strategy Manager Bushra Hussain, Greenspace Operations Service Manager		
<b>Key Decision</b>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<b>Subject to call-in</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Reasons:</b> <input checked="" type="checkbox"/> Expenditure <input type="checkbox"/> Income <input type="checkbox"/> Savings of £750,000 or more taking account of the overall impact of the decision	<input checked="" type="checkbox"/> Revenue <input checked="" type="checkbox"/> Capital		
Significant impact on communities living or working in two or more wards in the City	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Type of expenditure:</b> <input checked="" type="checkbox"/> Revenue <input checked="" type="checkbox"/> Capital If Capital, provide the date considered by Capital Board Date: See detail below			
<b>Total value of the decision:</b> £20.197m			
<b>Wards affected:</b> All			
<b>Date of consultation with Portfolio Holder:</b> 24.02.23			
<b>Relevant Council Plan Key Outcome:</b>			
Clean and Connected Communities	<input checked="" type="checkbox"/>		
Keeping Nottingham Working	<input checked="" type="checkbox"/>		
Carbon Neutral by 2028	<input checked="" type="checkbox"/>		
Safer Nottingham	<input checked="" type="checkbox"/>		
Child-Friendly Nottingham	<input checked="" type="checkbox"/>		
Healthy and Inclusive	<input checked="" type="checkbox"/>		
Keeping Nottingham Moving	<input checked="" type="checkbox"/>		
Improve the City Centre	<input checked="" type="checkbox"/>		
Better Housing	<input checked="" type="checkbox"/>		
Financial Stability	<input checked="" type="checkbox"/>		
Serving People Well	<input checked="" type="checkbox"/>		
<b>Summary of issues (including benefits to citizens/service users):</b>			
The purpose of this report is to seek Commissioning and Procurement Executive Committee approval.			
<ol style="list-style-type: none"> <li>1. To spend £20.197m on essential works in the Greenspace and Natural Environment Service.</li> <li>2. To put in place future procurement arrangements in the sum of £18.855m to support Nottingham City's delivery of:</li> </ol>			

- Greenspace Grounds Maintenance
- Tree and Woodland Management
- Parks Repairs & Play Area Safety / Works
- Wholesale and Retail Nursery Production
- Cemetery & Cremations Services
- Commercial Landscapes Construction & Maintenance Contract Works.

3. The difference between the procurement and spend of £1.342m which does not require approvals to procure is based upon the principle that access to existing NCC internal frameworks does not require additional procurement approvals.
4. Approvals to spend includes both revenue and capital. Capital approvals of £3.685m are included in the spend and procurement values above and have delegated approvals in place and are detailed within Appendix B.
5. The Greenspace and Natural Environment Service provide a number of statutory duties in relation to allotments, biodiversity and burials. These are outlined in Appendix A. The service deliver essential health and safety works most notably in relation to Arborecultural and playgrounds works.
6. Approval is sought to put procurement arrangements in place for a number of essential activities (see Appendix B for detailed plan):
  - Arborecultural Services – Ash Dieback removal and planting programme, Arborecultural contractors, Inspections, Epicormics removal, traffic management
  - Landscape Services – construction materials, contract gritting service salts, specialist vehicle hire
  - Cemetery and Crematoria Supplies – burial chambers, memorial items and materials, storage and Crematoria servicing
  - Grounds Maintenance Services – small plant and machinery, weed control and hedge cutting, IT systems
  - Horticultural Supplies and Services – Plants, trees and shrubs, turf, bedding plant bulbs, plugs, seeds and compost, ancillary items
  - Single Supplier Contracts for Playgrounds and Parks – Play area maintenance of branded spare parts that can only be purchased from the manufacturer of specific play areas and annual Green Flag awards from Keep Britain Tidy a specific national accreditation scheme.
  - Parks and Open Spaces – play area safety surfacing, landscape contractors and general works for fixtures and fittings repairs
  - Professional Services – signage, design, web
7. A forecast of planned work and reactive maintenance activity has been completed for a 4 year period. To ensure continuity in procurement compliance for delivery in future years, new contracts and framework arrangements will be required to be put in place throughout the 4 year period.
8. It is proposed that a number of procurement options will be adopted to provide the most efficient and cost-effective route:
  - In-house delivery
  - Call-off from existing NCC Frameworks or Contracts
  - Accessing 3<sup>rd</sup> Party Frameworks such as ESPO & CCS where these are proven to offer Best Value.
  - Dynamic Purchasing system (DPS). Dynamic Purchasing System (DPS) is unlike a

traditional framework for the supply of goods, works or services. A DPS is an electronic system which suppliers can join at any time. An 'open market' solution, a DPS is designed to give buyers access to a pool of pre-qualified suppliers.

- Direct award for contracts only available from a single supplier in the case of Green Flag Awards, trade association memberships and specialist branded spare parts for playground equipment maintenance where only spare parts from specific manufacturers can be used.
- Multiple quotations for different lots within one category.
- Quotation
- Tender

9. The procurement plan to support the above is set out in Appendix B and will be procured in conjunction with the council's procurement team. All procurement activity will be awarded through conducting processes in accordance with the Council's Contract Procedure Rules and requirements under the Public Contracts Regulations 2015. These processes will ensure the most suitable route to procurement is adopted which delivers Best Value.

10. In the operation of both NCC framework and 3<sup>rd</sup> party agreements it will be necessary to award call-off contracts. In order to ensure robust contract management and oversight of the Framework/s and subsequent call-off arrangements, this report proposes that the responsibility be delegated to Head of Greenspace and Natural Environment Service.

**Exempt information:** None

**Recommendations:**

1. To approve the spend of £20.197m as detailed in appendix B, in line with MTFP approved budgets and capital spend approvals.
2. To approve the procurement and subsequent award of contracts as set out in appendix B, to the maximum value of £18.855m, in accordance with Public Contract Regulations and NCC Contract Procedure Rules.
3. To approve exemption from Contract Procedure Regulations 18.55 for direct award of £0.166m to single suppliers as detailed in Appendix B.
4. To delegate authority to the Head of Greenspace and Natural Environment Service to call off from the frameworks listed in appendix B over a period of four years (2023/24 – 27/28).

**1. Reasons for recommendations**

1.1 Procuring contracts and frameworks will allow the Greenspace and Natural Environment Service to continue to compliantly deliver essential services including delivery of commercial contracts, statutory services and essential health and safety works.

1.2 The identified benefits of putting these arrangements in place are:

- Supports delivery of the council's behavioural expectations and core values which sets expectation for delivering on time, on budget and to agreed quality standards, as well as guaranteeing Best Value and the effective use of resources.
- Ensures the Council complies with its duty of Best Value by going through a competitive process to evaluate price and quality.

- Establishes a 4-year approach to procurement which will serve to ensure suitable and efficient procurement processes.
- Ensures collaboration on procurement within the department and across the council to benefit from greater efficiencies and cost effectiveness.
- Enables the delivery of external grant funded schemes in line with the timescales of the award, such as Natural England, Biodiversity.
- Ensures value-for-money delivery model with no fixed financial commitment in the use of frameworks.
- Delivers a highly flexible and responsive structure to award the most suitable route to market.
- Delivers economies in accessing established third-party frameworks where viable.
- Enables strong governance through a Service's Procurement Board to monitor performance and manage risk.
- Enables the ability to develop relationships with a core set of framework and contract providers to the Council and ensure effective management through such relationships.

## 2. **Background**

- 2.1 It is essential that the Authority has a compliant procurement route for the effective management and delivery of Greenspace and Natural Environment Service functions as detailed.
- 2.2 The service generate income from a range of fees & charges and internal / external commercial contracts generating a total income of £7.4m per annum. The most significant contractual obligations are HRA greenspace maintenance works and NCH Garden Assistance scheme.
- 2.3 The contracts / frameworks will cover a 4-year period between 2023/24 – 2027/28.
- 2.4 This report sets out approval to spend a value of up to £20.197m. This is the maximum possible spend based on the current plan for services based upon previous spend patterns and forecast planned work activity.
- 2.5 This report sets out approval to procure a value of up to £18.855m. This is based upon the principle that approval to access existing NCC internal frameworks is not required.
- 2.6 This executive decision, to seek approval to spend, procure and award contracts, will actively support the Greenspace and Natural Environment Service Plan delivery.

## 3. **Other options considered in making recommendations**

- 3.1 Not to let contracts - Not having compliant spend approval or procurement measures in place will adversely affect ability to engage with suppliers and contractors to deliver essential services. There would be no effective means to demonstrate compliance with financial and procurement regulations. This could lead to significant delays or interruptions in service delivery which could carry risk to life in the case of health and safety works, reputation damage and non-delivery of income targets

3.2 To not progress new contract and framework arrangements will jeopardise funding and Nottingham would lose out on the opportunity to invest in the City's greenspaces and natural environments.

#### 4. **Consideration of Risk**

4.1 To mitigate risk, officers will develop risk assessment plans, regularly monitor performance, compliance, income and expenditure, as well as put in place clear escalation procedures to ensure that all spend remains within existing revenue budgets and ensure that external funding is received and any potential risks are identified and mitigated early.

4.2 All revenue spend delivery will be monitored monthly as part of regular departmental budget forecasting whilst capital spend will be monitored under an established project governance structure reporting into the Capital Board. The governance structure has defined reporting lines and a clear decision-making process.

4.3 Through the establishment of frameworks, the financial risks of variation to projects are mitigated as there is no commitment to spend in any fixed year or over framework period. Equally frameworks provide a robust, compliant means to engage the market to support on project delivery within budgetary and grant timelines.

#### 5. **Finance colleague comments (including implications and value for money/VAT)**

5.1 The proposal seeks the use of Frameworks and Contracts in order to procure goods and services in line with the City Council's Financial Regulations and Contract Procedure Rules.

5.2 The frameworks and contracts should offer a compliant procurement route to a flexible and responsive offer throughout the supply chain, with an emphasis on value for money, lead times and quality of service.

5.3 It should be made clear that by accessing these compliant procurement routes, there should be no fixed up-front fee offered: i.e. No financial commitment to any service.

5.4 The impact on capital and revenue funded works is provided through a mix of internal resources and external contractors procured through the framework or contract.

5.5 The capital projects will require separate approval if amendments or additions to the approved Capital Programme are required following, if this occurs the Capital Board will be required to endorse the changes prior to the Council contractually committing. Financial advice will be provided at this stage regarding the Amended Scheme of Delegation.

5.6 The use of suppliers will be limited annually to that expenditure which is agreed in the NCC capital programme budget and revenue maintenance budgets.

5.7 Supplies of building and construction services falling within scope of the Construction Industry Scheme will be subject to the Domestic Reverse Charge rules. The Council will need to ensure that the framework or contract contains suitable provisions to enable it to demonstrate that it has taken reasonable care to

ensure that it and any contractors used are compliant with these and other VAT regulations.

- 5.8 The Off Payroll Working Regulations, also known as IR35, were extended to the private sector from April 2021; the Council has processes in place to ensure compliance with these regulations. The framework should include a requirement for contractors engaged from it to notify the Council of any workers within their supply chain engaged on an Off Payroll basis so that the required Employment Status checks can be made.
- 5.9 The financial value of this decision is the ceiling amount and actual expenditure may come in lower. The value includes industry specific rates of inflation to cover the 4 year report period.
- 5.10 All spend will be contained within existing MTFP budget provision for both revenue and capital (via approved capital programme schemes).

Paul Hector, Finance Business Partner, Residents - 20 February 2023

Phil Gretton, Strategic Finance Business Partner - 27 February 2023

## **6 Legal colleague comments**

- 6.1 This report does not present any significant legal concerns if, as stated, the Council's Constitution and the Public Contract Regulations 2015 will be complied with.
- 6.2 Legal Services are happy to support the implementation of the plan, in particular ensuring that appropriate agreements are in place when grant funding is distributed, to mitigate the risks to the Council.

Anthony Heath, Senior Solicitor, Contracts and Commercial - 04 December 2022.

## **7 Procurement colleague comments**

- 7.1 There are a significant number of procurement requirements set out in this report which spans both places and products categories. Procurement colleagues across both categories will work with the Author of the report to ensure that all procurement activity is in accordance with Public Contract Regulations and that value for money is achieved. Please note the anticipated procurement route may be subject to change, however, all procurement activity will be in accordance with the Council's contract procedure rules and Public Procurement Regulations.
- 7.2 The Social value Act 2012 will be considered and embedded throughout the various procurement process to secure wider social, economic and environmental benefits.

Sue Oliver, Procurement Category Manager - 18 January 2023.

## **8 Crime and Disorder Implications (If Applicable)**

- 8.1 The Greenspace & Natural Environment Service provide a range of day to day maintenance operations and health and safety works alongside a portfolio of commercial activities and Parks / Green Space Improvements. Collectively the work of the Greenspace & Natural Environment team impacts directly of the quality of life for residents through maintaining grounds maintenance standards and through the delivery of physical enhancements that all contribute towards well maintained place and in doing so the service makes a

material contribution to help reduce crime and disorder within the City's neighbourhoods.

## **9. Social value considerations (If Applicable)**

9.1 The overall procurement arrangements ensure delivery of specialist elements, flexibility in programming and resource targeting, and opportunities for local training and employment by requiring contractors to source staff through the Employer Hub.

9.2 The Employer Hub is Nottingham City Council's local employment and training service and will deliver opportunities for local people while providing a free recruitment and training service to meet the workforce needs of suppliers and contractors.

## **10 Regard to the NHS Constitution (If Applicable)**

10.1 Maintaining quality maintenance standards and infrastructure improvements within the Greenspace & Natural Environment Service encourages communities to come outside and enjoy both the local area and the parks and greenspaces. In doing so people tend to participate in more physical activity which also contributes to improving their physical and mental health and wellbeing.

## **11 Equality Impact Assessment (EIA)**

11.1 An EIA is not required because there is no change to service policy or maintenance operations and this is a continuation of existing services.

## **12 Data Protection Impact Assessment (DPIA)**

12.1 A DPIA is not required because there is no impact on data protection.

## **13 Carbon Impact Assessment (CIA)**

13.1 A CIA is not required because the carbon impact of the projects these contracts / frameworks will be assessed on a project by project basis.

## **14. List of background papers relied upon in writing this report (not including published documents or confidential or exempt information)**

14.1 None.

## **15. Published documents referred to in this report**

15.1 None.

## Appendix A - Greenspace & Natural Environment Service Statutory Duties

Act & Duty	Discharged By
<p><b>Litter Act 1983</b> Duty on local authorities to empty and maintain litter bins and to consult from time to time amongst themselves and with voluntary bodies on taking measures to abate litter.</p>	<p>Continued Grounds maintenance operations Partnership working with the Clean Champions and Parks Volunteer programmes</p>
<p><b>Small Holdings and Allotments Act 1908, s23</b> Allotment authorities (that is, parish councils, or where there isn't one, district councils) must provide a sufficient number of allotments and let them to persons resident in the area (where they are of the opinion that there is a demand).</p>	<p>Deliver an Allotment Service and support community Food Growing / Allotments within the City</p>
<p><b>Natural Environment and Rural Communities Act 2006</b> Duty to protect and enhance biodiversity.</p>	<p>Seek to protect Habitats and deliver a programme of Biodiversity enhancements to Nottingham's Parks, Greenspaces and Natural sites.</p>
<p><b>Burial Act 1857</b> Duty to obey any regulations made under the Act, requirement to have permission of the Secretary of State to move bodies</p>	<p>Strict adherence to the statutory regulations are followed when dealing with any exhumation requests within the cemeteries</p>
<p><b>Public Health (Control of Disease) Act 1984, s46</b> Local Authority must cause dead bodies to be buried or cremated where suitable arrangements are not otherwise being made.</p>	<p>Continued delivery of the Nottingham Public Health Funeral Scheme provides a full services and fully discharges this duty.</p>
<p><b>Natural Environment and Rural Communities Act 2006</b> Duty to protect and enhance biodiversity.</p>	<p>Seek to protect Habitats and deliver a programme of Biodiversity enhancements to Nottingham's Cemeteries.</p>

**Appendix B – Greenspace & Natural Environment Service  
Procurement Plan**

Appendix Total				20.197			
Procurement Type: In-house Delivery							
Category	Title	Description	Procurement Type	Total Contract Value £m	Indicative Contract Start Date / Existing contract or framework due for renewal	Contract Duration 2023/24 - 2027/28	Approval required under this Executive decision (1 Spend, 2 Procure/award, 3 Exemption, 4 call-off delegation)
Category Total				0.254			
Services	Greenspace and Natural Environment - Plumbing services	Plumbing Services	In-house delivery	0.143	Apr-23	4 years	1, 2
Services	Greenspace and Natural Environment - Electrical repairs and call-out services	Electrical Repairs and call-out Services	In-house delivery	0.111	Apr-23	4 years	1, 2

Procurement Type: Call-off from existing NCC Framework/Contract							
Category	Title	Description	Procurement Type	Total Contract Value £m	Indicative Contract Start Date / Existing contract or framework due for renewal	Contract Duration 2023/24 - 2027/28	Approval required under this Executive decision (1 Spend, 2 Procure/award, 3 Exemption, 4 call-off delegation)
Category Total				2.162			
Services	Arborecultural Services - Traffic Management	Traffic Management for general Arborecultural works and Ash Dieback removal and planting	Call-off from existing NCC Framework / Contract	1.200	Apr-23	4 years	1, 4
Services	Cemetery & Crematoria Supplies - NHS body storage	Body Storage NHS	Call-off from existing NCC Framework / Contract	0.032	Apr-23	4 years	1, 4
Supplies	Greenspace and Natural Environment - Small plant machinery	Small Plant and Machinery - Hedge trimmer, Blowers Mowers	Call-off from existing NCC Framework / Contract	0.110	Apr-23	4 years	1, 4
Services	Greenspace and Natural Environment - Weed control Contract	Weed Control Contract	Call-off from existing NCC Framework / Contract	0.120	May-25	4 years	1, 2, 4
Services	Greenspace and Natural Environment - Hedge cut contract	Hedge Cutting Contract	Call-off from existing NCC Framework / Contract	0.700	May-27	4 years	1, 2, 4

Procurement type: Call-off from 3rd Party Framework							
Category	Title	Description	Procurement Type	Total Contract Value £m	Indicative Contract Start Date / Existing contract or framework due for renewal	Contract Duration 2023/24 - 2027/28	Approval required under this Executive decision (1 Spend, 2 Procure/award, 3 Exemption, 4 call-off delegation)
Category Total				1.827			
Supplies	Arborecultural Services - guards, grills and Suds	Tree guards, grills and SUDS pits	Call-off from 3rd Party Framework	0.400	Apr-23	4 years	1, 2, 4
Supplies	Landscape Services - Fencing materials	Fencing Posts and materials, Nails, Wires	Call-off from 3rd Party Framework	0.480	Apr-23	4 years	1, 2, 4
Supplies	Landscape Services & Cemetery and Cremations - constructions materials	Construction Material - Stone, Sand, Paving, Bricks, Timber	Call-off from 3rd Party Framework	0.507	Apr-23	4 years	1, 2, 4
Supplies	Landscape Services - Contract Gritting Salt	Gritting Salt	Call-off from 3rd Party Framework	0.080	Apr-23	4 years	1, 2, 4
Supplies	Landscape Services – aggregates	Resin mix and stone aggregates	Call-off from 3rd Party Framework	0.200	Apr-23	4 years	1, 2, 4
Services	Landscape Services - specialist vehicle hire	Specialist Vehicle Hire - Excavators, MEWPS	Call-off from 3rd Party Framework	0.160	Apr-23	4 years	1, 2, 4

Procurement type: Dynamic Purchasing System							
Category	Title	Description	Procurement Type	Total Contract Value £m	Indicative Contract Start Date / Existing contract or framework due for renewal	Contract Duration 2023/24 - 2027/28	Approval required under this Executive decision (1 Spend, 2 Procure/award, 3 Exemption, 4 call-off delegation)
Category Total				3.827			
Supplies	Greenspace and Natural Environment - Bedding, bulbs, plugs and seeds	Bedding plants, Bulbs, Plugs and Seeds	Dynamic Purchasing System	0.914	Apr-23	4 years	1, 2
Supplies	Greenspace and Natural Environment - indoor plants	Supply of Tropical indoor plants	Dynamic Purchasing System	0.194	Apr-23	4 years	1, 2
Supplies	Greenspace and Natural Environment - planters, pots, stands and retail ancillary	Supply of Planters, Pots, Stands, retail ancillary	Dynamic Purchasing System	0.500	Apr-23	4 years	1, 2
Supplies	Greenspace and Natural Environment - specialist horticultural supplies, compost, fertilizer, aggregates	Horticultural supplies, Compost, Fertilizer, Bark, specialist aggregate	Dynamic Purchasing System	0.533	Apr-23	4 years	1, 2
Supplies	Greenspace and Natural Environment - Trees and Shrubs	Supply of Trees & Shrubs	Dynamic Purchasing System	1.686	Apr-23	4 years	1, 2

Procurement type: Direct Award (Single supplier)							
Category	Title	Description	Procurement Type	Total Contract Value £m	Indicative Contract Start Date / Existing contract or framework due for renewal	Contract Duration 2023/24 - 2027/28	Approval required under this Executive decision (1 Spend, 2 Procure/award, 3 Exemption, 4 call-off delegation)
Category Total				0.166			
Supplies	Greenspace and Natural Environment - Green Flag	Keep Britain Tidy Annual Green Flag Applications	Direct Award (Single supplier)	0.030	Apr-23	4 years	1, 2, 3
Service	Greenspace and Natural Environment – HTA	Horticultural Trade Associate Fees	Direct Award (Single supplier)	0.016	Apr-23	4 years	1, 2, 3
Supplies	Playgrounds - Maintenance	Play Area Maintenance - Branded spare parts	Direct Award (Single supplier)	0.120	Apr-23	4 years	1, 2, 3

**Procurement type: Quotations**

<b>Category</b>	<b>Title</b>	<b>Description</b>	<b>Procurement Type</b>	<b>Total Contract Value £m</b>	<b>Indicative Contract Start Date / Existing contract or framework due for renewal</b>	<b>Contract Duration 2023/24 - 2027/28</b>	<b>Approval required under this Executive decision (1 Spend, 2 Procure/award, 3 Exemption, 4 call-off delegation)</b>
<b>Category Total</b>				<b>1.270</b>			
Supplies	Cemetery & Crematoria Supplies - memorial	Cemetery & Crematoria memorial items and materials - grave markers, sanctums, inscriptions, plaques, cemetery materials	Multiple Quotations	0.135	Apr-23	4 years	1, 2
Services	Greenspace and Natural Environment - Communications	Customer Communications, Google Ads, Signage (Parks, events and sponsorship) etc	Multiple Quotations	0.205	Apr-23	4 years	1, 2
Supplies	Playgrounds - Maintenance	Play Area Maintenance - generic non-branded spare parts of chains, ropes, seats, etc	Multiple Quotations	0.120	Apr-23	4 years	1, 2
Works	Playgrounds - surfacing	Play Area safety surfacing - Wetpour, Resin bonded mulch, grass matting, artificial & natural grass	Multiple Quotations	0.160	Apr-23	4 years	1, 2
Works	Greenspace and Natural Environment - metal works	General metal works contractor / fabricator. Fencing, welding works etc.	Quotation	0.040	Apr-23	4 years	1, 2
Services	Arborecultural Services - Masters Training	Masters Training courses	Quotation	0.032	Apr-23	4 years	1, 2
Supplies	Cemetery & Crematoria -	Supply of Cremated Remains Bio Boxes and bags	Quotation	0.034	Apr-23	4 years	1, 2

	Cremated remains storage						
Services	Cemetery & Crematoria - Booking system	Cems and Crems Booking System C23	Quotation	0.056	Apr-23	4 years	1, 2
Services	Arborecultural Services - Database	Tree Recording Database	Quotation	0.095	Apr-23	4 years	1, 2
Supplies	Greenspace and Natural Environment - Specialist turf	Specialist Turf	Quotation	0.098	Apr-23	4 years	1, 2
Supplies	Greenspace and Natural Environment - Nursery repairs and equipment	Repairs/equipment to the nursery-gravel, gas bottles	Quotation	0.040	Apr-23	4 years	1, 2
Services	Greenspace and Natural Environment - Nursery specialist equipment	Repairs to the transplanter/pot star/baler	Quotation	0.053	Apr-23	4 years	1, 2
Supplies	Greenspace and Natural Environment - Nursery polytunnels/Glasshouses	Horticulture suppliers of polytunnels/Glasshouses	Quotation	0.066	Apr-23	4 years	1, 2
Supplies	Cemetery and Crematoria & Greenspace and Natural Environment - paint supplies	Paint Supplies	Quotation	0.060	Apr-23	4 years	1, 2
Supplies	Greenspace and Natural Environment - Nursery retail EPOS	Horticultural EPOS software and hardware	Quotation	0.022	Apr-23	4 years	1, 2
Services	Cemetery & Crematoria Supplies - Gas	Supply of gas Oil (Fuel)	Quotation	0.054	Apr-23	4 years	1, 2

**Procurement type: Tender**

<b>Category</b>	<b>Title</b>	<b>Description</b>	<b>Procurement Type</b>	<b>Total Contract Value £m</b>	<b>Indicative Contract Start Date / Existing contract or framework due for renewal</b>	<b>Contract Duration 2023/24 - 2027/28</b>	<b>Approval required under this Executive decision (1 Spend, 2 Procure/award, 3 Exemption, 4 call-off delegation)</b>
Category Total				<b>10.691</b>			
Services	Arborecultural Services - Arborecultural Contractors - Capital Schemes	Arborecultural Contractors to deliver Capital schemes for Arborecultural works - S106, Streets for People, Highways and Ash Dieback. Major Tress works, removal and planting, within Highways/Greenspace & Natural Environment	Tender	3.685	Apr-23	4 years	1, 2
Services	Arborecultural Services - Arborecultural Contractors - Revenue Schemes	Arborecultural Contractors to deliver Arborecultural works. Removal and planting, Epicormics removal and Arborecultural Inspection within Highways/Greenspace & Natural Environment	Tender	5.400	Apr-23	4 years	1, 2
Services	Arborecultural Services & Greenspace - monitoring equipment	System and Monitoring equipment for HAVs	Tender	0.180	Apr-23	4 years	1, 2

	- HAVs						
Supplies	Cemetery & Crematoria - Concrete Burial Chambers	Supply & Installation of Concrete Burial Chambers	Tender	0.400	Apr-23	4 years	1, 2
Services	Cemetery & Crematoria Supplies - Chapel Music & Visual Tributes	Supply of music and visual tributes for funerals / services charges	Tender	0.228	Apr-23	4 years	1, 2
Works	Greenspace and Natural Environment - Contractors	Landscape contractors for small projects	Tender	0.400	Apr-23	4 years	1, 2
Supplies	Greenspace and Natural Environment - horticultural contract supplies	Grass seed, Fertiliser, Top Dressing, Soil, Line Marking, Turf, Herbicide and Pesticide Chemicals	Tender	0.278	Apr-23	4 years	1, 2
Services	Cemetery and Crematoria & Greenspace and Natural Environment - Septic Tank emptying	Septic Tank Emptying	Tender	0.120	Apr-23	4 years	1, 2
<b>Appendix Total</b>				<b>20.197</b>			